

SWEPCO is proud to offer the Commercial Solutions Program, aimed at improving the energy efficiency of local commercial facilities located within its service territory. SWEPCO has contracted with CLEAResult to sponsor, promote, and administer the Program.

_____, (herein referred to as "Partner") recognizes that it is a willing participant of this no cost program designed to help reduce energy bills for their facilities, freeing up operating dollars for other needs AND improving the usability and comfort of their facilities. This LOI reflects the voluntary collaboration between your organization and the Commercial Solutions Program and details the commitments of each party in order to improve energy efficiency in your facilities. *The Program agrees to provide these services at no cost to the Partner with the understanding that the Partner will exert its best efforts to complete the applicable steps below and implement cost-effective energy efficiency recommendations. This agreement is non-binding and may be canceled at any time without reason by either party.*

DESCRIPTION OF COMMITMENTS

The Commercial Solutions Program will:

- Identify and assess energy efficiency measures
- Assist, analyze and incentivize new construction projects to help make the building more efficient than code mandates
- Pay the Partner cash incentives for documented peak demand reduction for eligible energy efficiency savings achieved by projects completed no later than **November 13, 2020**

Measure Category	Cash Incentives*
Lighting (non-LED) & Lighting Controls	\$215/kW
Lighting (LED)	\$250/kW
Lighting Controls	\$250/kW
HVAC – Chiller	\$250/kW
HVAC – DX & HVAC Controls	\$250/kW
Building Envelope	\$250/kW
Food Service	\$250/kW
Refrigeration	\$250/kW
PC Power Management	\$250/kW
Custom	\$250/kW
*This table shows typical incentive amounts. Actual incentive rates may vary in accordance with program demand or requirements. Incentive amounts are documented and reserved on the Final Project Application.	

PRINCIPLES OF AGREEMENT

Specific responsibilities of the Partner and the Program in this agreement are listed below.

- Partner recognizes that it must return a signed copy of the LOI and Project Application form to reserve financial incentives for its project(s). This will ensure incentives are available upon project completion.
- **Only lamps & bulbs that are rated for line voltage can installed in the fixture post retrofit.**
- Partner will allow the Commercial Solutions Program to use Partner's name to promote participation in the Program to entities such as potential program partners; utilities, federal, state, or local entities; and the general public.
- Partner understands that local code compliance and installation safety is the responsibility of the awarded contractor and not the Program or program affiliates (i.e. SWEPCO and CLEAResult). Any inspections offered by the Program are for the sole purpose of confirming energy savings, not safety.
- Partner understands that they are responsible for contractor procurement. The Program and its affiliates (i.e. SWEPCO and CLEAResult) are vendor neutral. Any issues associated with the workmanship of an installation will be the responsibility of the awarded contractor.

ACCEPTANCE OF AGREEMENT

By endorsing below, your organization accepts this agreement with the Commercial Solutions Program, sponsored by SWEPCO. This agreement should be signed by your organization's owner, facilities manager, energy director or similar and is valid the length of the 2020 program year.

Partner

Signature: _____

Printed Name: _____

Title: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

Tax ID: Must submit W-9 with this signed form.

ESI ID: _____

Email: _____

Date: _____

Please email or send completed LOI to:

CLEARResult

Signature: _____

SWEPCO TX Program Manager
CLEARResult
Westbank Drive, Building A, Suite 300
Austin, TX 78746

Fax: 866.236.9505

Date: _____

CLEARResult
ATTN: SWEPCO Texas Team
Westbank Drive, Building A, Suite 300
Austin, TX 78746
Email: Olivia.Dingus@CLEARResult.com

**LOI**

- Sign the Letter of Intent, which formally enrolls the organization into the SWEPCO Commercial Solutions program
- This authorizes CLEAResult to do the walkthrough & pay incentives to the Partner

**PRE-INSPECTION**

- CLEAResult documents & verifies existing equipment before removal
- The incentive is calculated off of the existing equipment; if the equipment is not pre-inspected prior to removal the program cannot incentivize the project

**INCENTIVE APPLICATION**

- Decide upon a timeline & project scope
- CLEAResult does a preliminary calculation for the incentive & energy savings based upon the existing equipment & equipment to be installed
- The incentive application guarantees money will be set aside for the project upon completion
- NOTE: There is no guarantee incentive funds will be available upon project completion without a signed incentive application

**CONSTRUCTION**

- The Partner moves forward with the project either through an outside contractor or use of in-house staff
- The Partner notifies CLEAResult upon project completion

**POST-INSPECTION**

- CLEAResult documents & verifies new equipment that was installed

**INCENTIVE CHECK**

- CLEAResult receives W-9 & electric bill for affected facilities
- SWEPCO issues check to Partner (takes approximately 4-6 weeks)
- NOTE: The incentive check is a live check made to the attention of the person who signed the LOI - it is not a discount on the monthly bill